



Dear Teacher

Manchester FA would like to invite you to take part in an FA Girls’ Football Festival in association with Continental Tyres. The FA have been running these roadshow events for five years and we’re really excited to have the opportunity to host one in 2017.

To see a video of a previous festival please see [here](http://www.youtube.com/watch?v=xT9W1mH7wbg&sns=em).

**Date: Tuesday 10th October 2017**

**1:30 – 5:15pm**

**Platt Lane Complex, Yew Tree Road, Manchester, M14 7UU**

**Age Group: Primary School Year 5&6 and High School Year 7**

The festival is free to enter, although places are limited and attendance will be reserved on a first come, first served basis. The festival will be on a 3G surface so girls should wear trainers/astro-turf/moulded boots, appropriate clothing and **shin pads**. Each school should bring 10-12 girls and they should arrive changed and ready to play. Please also ensure your participants cut their nails to a safe length before arriving.

We’d encourage you to bring ‘semi-sporty’ girls, who may not have played much football before – this is all about them having fun and giving it a go! We will facilitate their participation on the day with fun activities including;

* Freestyle workshop
* Meet Women’s Super League players
* Mascot dance off with Berry the Bear
* Face painting
* Hair braiding
* Friendly 5-a-side matches
* Referee workshop
* Goalkeeper workshop
* Speed cage
* Target shoot
* Batak boards

You must pre-register your interest in attending by completing the below form and e-mailing it to Kath Jones on the contact details below. A risk assessment is available upon request.

NB. A £50 fee will charged to any school that drops out of the event within 7 working days of the event date.

Katherine.jones@manchesterfa.com

**0161 225 1966**

**07525790272**

Parents/carers are encouraged to come along and watch. Please see an invite for them accompanying this letter. We’d appreciate you sending this home with the children you’ve selected to attend.

**Registration Form 1 of 3**

I am signing as teacher on behalf of children aged Under 16 years. I agree to their participation in the FA Girls Football Festival being held at the Platt Lane Complex on Tuesday 10th October 2017. I agree to be present as the ‘teacher in charge’ at the FA Girls’ Football Festival whilst the children participate.

Name of teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many children will you be bringing with you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age of participants: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What percentage of players are from a Black, Asian and Minority Ethnic (BAME) background? \_\_\_\_%

Do any players have a disability? If so, what support is required for them to be included?

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School address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Can The FA, local County FA, FA Women’s Super League, Premier League and/or Football League Trust clubs email you information about future women’s and girls’ events?

Yes No

**To register for the festival you must agree to distribute the Continental Tyres pre and post event e-shot to your schools parent mail data base. This will be sent to you to forward on.**

I agree

**Medication**

Do any of your students need to take any medication whilst participating? If yes please tell us what we need to do to help them.

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Do your players have any access needs? If yes please tell us what we need to do to help them.

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**Registration Form 2 of 3**

**Communication**

Do any of your students have any communication needs e.g. non-English speaker/hearing impairment/sign language user/dyslexia?

Yes No

If yes please tell us what we need to do to enable her to communicate with us?

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**Images**

This guidance explains why we need to ask you for your consent for any photographs of your child being used by The FA and Continental Tyres. After reading this, you should fill in and return the form attached to let us know your wishes. We live in an age in which digital technology has vastly increased the use of photography, and there has been publicity surrounding concern about the risk of a child or young person being identified by a photograph in the local press or via social media.

The FA takes the view that the risk of a child being identified by a stranger is small and that, providing reasonable steps are in place in terms of appropriateness of the photography and to protect the full name and contact details of children, photography will be permitted.

The FA is mindful of the fact for some families; there may be reasons why a child’s identification is a matter of particular anxiety. If you have special circumstances, either now or at any time in the future, that would affect or change your consent on this issue please contact The FA.

The FA will not use the personal details or full names (which means first name and surname) of any child or young person in a photographic image on film, website, or in FA printed publications. If The FA uses photographs of individuals, the name of that child or young person will not appear in the accompanying text or photo caption, unless we have your agreement.

Only images of children or young people who are suitably dressed will be used, to reduce the risk of such images being used inappropriately.

By signing this consent form you will be giving permission to The FA and Continental tyres to use photographs and film of all the children from your school, unless we are otherwise advised by you, involved in The FA Girls’ Football Festival. Please note these images may be used in any of the following ways;

• Printed FA and Conti publications

• The FA.com, an FA & Conti Facebook page, FA & Conti Twitter feed etc (as appropriate)

• FA video, CD rom or DVD for training or promotional purposes

• Within the local or national media

If you wish to find out more about The FA’s guidance on photography or other best practice issues please go to **www.TheFA.com/safeguarding.**

**Registration Form 3 of 3**

Are any of your students subject to family, care or legal proceedings, preventing them being in photos or filming at the event? If yes, please say how many students and please note we will require their specific details on the day of the festival to ensure safeguards are put in place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please sign your name below to consent The FA and Continental tyres to photograph or film the involvement of your school in the above event. I have read and understood the conditions of use provided by The FA.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_